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| **Manager:** |  | **Date:** |  |

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|  | Task | By | Wk 1 | Wk 2 | Wk 3 | Wk 4 | Wk 5 |
| **MONDAY** | Haul all trash to dumpster | **Dish** |  |  |  |  |  |
| Clean all light fixtures | **Dish** |  |  |  |  |  |
| Clean stainless steel surfaces | **Prep** |  |  |  |  |  |
| Dust & clean all HVAC vents in all rooms | **Dish** |  |  |  |  |  |
| Clean ovens & Alto Shams | **Grill** |  |  |  |  |  |
| Clean fryers & boil out | **Fry** |  |  |  |  |  |
| Clean & organize the service refrigerator | **Prep** |  |  |  |  |  |
| Sweep all floors | **Dish** |  |  |  |  |  |
| Sweep under equipment on line | **Dish** |  |  |  |  |  |
| Clean & disinfect meat cooler | **Grill** |  |  |  |  |  |
| Pull & clean behind equipment on line | **Line** |  |  |  |  |  |
| Clean inside rotisserie | **Grill** |  |  |  |  |  |
| Clean & scrape grill | **Grill** |  |  |  |  |  |
|  | | | | | | | |
| **TUESDAY** | Haul all trash to dumpster |  |  |  |  |  |  |
| Clean fryers & filter shortening |  |  |  |  |  |  |
| Clean & wipe all sinks |  |  |  |  |  |  |
| Scrub kitchen prep walls |  |  |  |  |  |  |
| Melt down & clean ice bins |  |  |  |  |  |  |
| Vacuum & sweep all floors |  |  |  |  |  |  |
| Sweep all floors |  |  |  |  |  |  |
| Sweep under equipment on line |  |  |  |  |  |  |
| Pull & clean behind equipment on line |  |  |  |  |  |  |
| Clean & disinfect prep cooler |  |  |  |  |  |  |
| Scrub tile walls on line & prep area |  |  |  |  |  |  |
| Clean reach-in fridge & freezers |  |  |  |  |  |  |

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| **Manager:** |  | **Date:** |  |

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|  | Task | By | Wk 1 | Wk 2 | Wk 3 | Wk 4 | Wk 5 |
| **WEDNESDAY** | Haul all trash to dumpster |  |  |  |  |  |  |
| Clean filter & grates on all coolers |  |  |  |  |  |  |
| Defrost & clean ice cream freezer |  |  |  |  |  |  |
| Clean fryers & filter shortening |  |  |  |  |  |  |
| Clean kettles & cookers |  |  |  |  |  |  |
| Clean & organize service refrigerator |  |  |  |  |  |  |
| Sweep all floors |  |  |  |  |  |  |
| Sweep under equipment on line |  |  |  |  |  |  |
| Clean & disinfect meat cooler |  |  |  |  |  |  |
|  | | | | | | | |
| **THURSDAY** | Haul all trash to dumpster |  |  |  |  |  |  |
| Wipe out reach-in refrigerators |  |  |  |  |  |  |
| Clean under the sinks |  |  |  |  |  |  |
| Clean fryers & filter shortening |  |  |  |  |  |  |
| Clean & wipe all sinks |  |  |  |  |  |  |
| Clean all hoods & filters |  |  |  |  |  |  |
| Sweep all floors |  |  |  |  |  |  |
| Sweep under equipment on line |  |  |  |  |  |  |
| Clean hood filters & grease catch |  |  |  |  |  |  |
| Clean & disinfect prep cooler |  |  |  |  |  |  |
| Scrub tile walls on line & prep area |  |  |  |  |  |  |
| Sweep & wash rear sidewalks |  |  |  |  |  |  |

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|  | Task | By | Wk 1 | Wk 2 | Wk 3 | Wk 4 | Wk 5 |
| **FRIDAY** | Haul all trash to dumpster |  |  |  |  |  |  |
| Clean fryers & boil out |  |  |  |  |  |  |
| Scrub kitchen prep walls |  |  |  |  |  |  |
| Clean kitchen windows |  |  |  |  |  |  |
| Sweep all floors |  |  |  |  |  |  |
| Sweep under equipment on front line |  |  |  |  |  |  |
| Clean reach-in fridge & freezers |  |  |  |  |  |  |
| Clean & scrape grill |  |  |  |  |  |  |
| Degrease floor, clean grout |  |  |  |  |  |  |
|  | | | | | | | |
| **SATURDAY** | Haul all trash to dumpster |  |  |  |  |  |  |
| Clean beer keg & bottle storage area |  |  |  |  |  |  |
| Clean dry storeroom & metro shelving |  |  |  |  |  |  |
| Clean fryers & filter shortening |  |  |  |  |  |  |
| Clean kettles & cookers |  |  |  |  |  |  |
| Sweep all floors |  |  |  |  |  |  |
| Sweep under equipment on line |  |  |  |  |  |  |
| Clean inside rotisserie |  |  |  |  |  |  |
| Clean & disinfect prep cooler |  |  |  |  |  |  |
| Scrub tile walls on line & prep area |  |  |  |  |  |  |
| Clean POS equipment & phones |  |  |  |  |  |  |
| Wash all walls & doors |  |  |  |  |  |  |

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| **Manager:** |  | **Date:** |  |

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|  | Task | By | Wk 1 | Wk 2 | Wk 3 | Wk 4 | Wk 5 |
| **SUNDAY** | Haul all trash to dumpster |  |  |  |  |  |  |
| Clean beer keg & bottle storage area |  |  |  |  |  |  |
| Clean dry storeroom & metro shelving |  |  |  |  |  |  |
| Clean fryers & filter shortening |  |  |  |  |  |  |
| Scrub kitchen prep walls |  |  |  |  |  |  |
| Clean kettles & cookers |  |  |  |  |  |  |
| Clean POS equipment & phones |  |  |  |  |  |  |
| Sweep all floors |  |  |  |  |  |  |
| Sweep under equipment on line |  |  |  |  |  |  |
| Clean & disinfect meat cooler |  |  |  |  |  |  |
| Clean hood filters & grease catch |  |  |  |  |  |  |
| Wash all walls & doors |  |  |  |  |  |  |